



Issuer Data Entry Cheat Sheet

Purpose

The purpose of this document is to provide guidance to Issuers on the MAP data entry requirements for different types of Issuers. Different types of Issuers can have different disclosure requirements under the Listing Rules which will impact what data will be entered into MAP.

This document is a guide specific to MAP data entry only. It should not be used as a resource for determining what or when information should be announced to the market. Please refer to the NZX Listing Rules for more information on disclosure requirements.

Please refer to the Data Guide found [here](#) for further information on how to enter data into MAP.

	Equity	Debt Only	Fund Only	FE (Foreign Exempt)	Registered Bank (excluding those who are issuers of equity securities)
NTA	✓	X	✓	✓	X
Gender Data	✓	X	X	X*	X
Allotment	✓	✓	✓	✓	✓
Key Dates	✓	X	X	✓	✓
Director Data	✓	✓	✓	✓	✓
Earnings Data	✓	✓	X	✓	✓

Net Tangible Assets (per share)

Debt Only Issuers, and Registered Banks (excluding those who are issuers of equity securities), do not have listed ordinary shares and therefore do not have a Net Tangible Asset per share figure to enter.



Gender Data

Under NZX Listing Rule 3.8.1, Issuers of only Fund or Debt Securities and Registered Banks (excluding those who are issuers of equity securities) are not required to disclose Gender Diversity within the Annual Report. Therefore, this data is not required to be entered into MAP by these Issuers.

Foreign Exempt Issuers are required to follow their Home Exchange Listing Rules for the content of their Annual Report.

*If your home exchange requires you to disclose Gender in your Annual Report, please enter this into MAP when releasing.

Key Dates

Fund Only and Debt Only Issuers are not required to release a Notice of Meeting for Annual General Meetings or Special Shareholder Meetings. As a result, these Issuers do not need to enter AGM/SSM data into MAP.

Foreign Exempt Issuers are required to follow their home exchanges rules in relation to meeting information. If the time and date of an Annual General Meeting is announced to the market, this information is required to be entered into MAP.

If a debt only Issuer releases the date they intend on releasing their Preliminary Full Year or Preliminary Half Year results, this information must be entered into MAP.

Any NZX Listing Rule queries should be directed to NZ RegCo Issuer Regulation – issuer@nzregco.com